

## **NOTICE TO CONTRACTORS**

The State of Utah - Division of Facilities Construction and Management (DFCM) is requesting submissions (unpriced technical offers) for the following:

### **MULTI-STEP BIDDING PROCESS FOR GENERAL, MECHANICAL, ROOFING, AND PAVING CONTRACTORS FOR MULTIPLE PROJECTS**

DFCM is entering into a Multi-Step Bidding Process for General, Mechanical, Roofing, and Paving Contractors for DFCM Capital Improvement Projects (projects less than \$1.5 million dollars). Stage I will involve the pre-qualification of contractors based on the selection criteria outlined in the bidding documents contained herein. During Stage II, pre-qualified contractors will be invited to submit bids on a series of projects listed herein. Pre-qualified contractors will NOT be required to bid on every project listed herein in Stage II.

**Contractors previously pre-qualified by DFCM through the individual 2005 Stage I “Two-Stage Bidding Process Short-Listing of General, Mechanical, Roofing, and Paving Contractors” (RFS Attachment) will remain on DFCM’s list of pre-qualified contractors this year and are NOT required to pre-qualify in Stage I provided: (1) they have not been disqualified from DFCM’s list of pre-qualified contractors; and (2) they respond to this Stage I process by completing and submitting the Registration and Certification Form for this RFS. The Registration and Certification Form is located after the Stage I Schedule of this document.**

All contractors responding to this procurement must comply with and require all of their subcontractors to comply with the license laws as required by the State of Utah.

The Stage I bidding documents, including the pre-qualification requirements and schedule, will be available on Tuesday, March 28, 2006 on the DFCM web page at <http://dfcm.utah.gov> and from DFCM, at 4110 State Office Building, Salt Lake City, Utah 84114, telephone (801) 538-3018. For questions regarding this Stage I solicitation, please contact Vic Middleton, DFCM, at (801) 971-0504. No others are to be contacted regarding this solicitation. A non-mandatory pre-submittal meeting to discuss the multi-step bidding process will be held at 11:00 AM on Thursday, April 6, 2006 in 5112 State Office Building, SLC, UT.

When bidding on each individual project during Stage II, registered pre-qualified contractors and contractors pre-qualified in Stage I will be required to submit a Bid Bond in the amount of five percent (5%) of the bid amount, made payable to the Division of Facilities Construction and Management on DFCM’s Bid Bond Form. A Bid Bond must accompany each bid.

The Division of Facilities Construction & Management reserves the right to reject any or all submittals/bids or to waive any formality or technicality in any submittal/bid in the interest of the State.

DIVISION OF FACILITIES CONSTRUCTION AND MANAGEMENT  
MARLA WORKMAN, CONTRACT COORDINATOR  
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